



Frequently Asked Scouting for Food Questions



Do we have to use Scouting for Food door-hangers and boxes? *You can use door-hangers and boxes of your choice. Many companies and organizations distribute bags as a reminder for employees to participate in the drive. Official Scouting for Food boxes are an attractive way to identify the drop off point for collections. You may choose to reduce waste by requesting employees donate items in re-useable containers.*

Do we have to inventory each item? *In an effort to make it as easy as possible, several time-tested methods can help determine the estimated value of your donations:*

1. **Exact Count Method** that truly engages employees with a "hands on" experience!
2. **Estimated Method** by filling boxes similar in size to Scouting for Food boxes, that when completely packed, have an average value of 65 units per box.
3. **Weight Method.** One pound equals three units.

What do we do with the donations and Scouting for Food Scorecard once it is collected?

1. **Temporarily store the donations** in a secure place.
2. **Email the report** to tina.debnam@scouting.org
3. **Fax 412-232-3606** (Flag Plaza Scout Center).
4. **Mail donated monies to:** *Scouting for Food, 1275 Bedford Avenue, Pittsburgh, PA 15219*

There are several ways you can deliver your food donation:

1. **Visit** <http://www.pittsburghfoodbank.org/gethelp/> Enter your zip code to obtain a list of food pantries on your area. Contact a pantry to make arrangements to deliver.
2. **Drop off your food donation at the Greater Pittsburgh Community Food Bank, One North Linden Street, Duquesne, PA 1511. (412) 460-3663.**
3. **Pitt Ohio pick up.** If you have a loading dock and a large donation of food, please complete the bottom of the Scouting for Food Scorecard with your loading dock contact information. **Please Note: Pitt Ohio volunteers their services. They can ONLY pick up at loading docks. They CANNOT go up into a building to pick up food. If you have a loading dock and would like Pitt Ohio to pick up your food, please complete the bottom of the form with the number of boxes of food, loading dock address, contact name and telephone number. A representative from Pitt Ohio will attempt to contact this individual in advance of (usually the morning of) scheduling a pick up. Pitt Ohio will ONLY pick up food when they are already going to have a truck in your area. If it is urgent that your food be removed from your location within a quick time frame, please make other arrangements.**
4. **Deliver your food to the Pitt Ohio terminal** located at: [1 Rich Hill Road, Cheswick, PA.](#) They will deliver donations to the Greater Pittsburgh Community Food Bank.