Laurel Highlands Council
BOY SCOUTS OF AMERICA
Flag Plaza – 1275 Bedford Avenue – Pittsburgh, PA 15219-3699
(412) 471-2927 Fax: (412) 232-3606 www.lhc-bsa.org

Allohak Menewi Lodge 57
ORDER OF THE ARROW
Attn: Carol King

2013 VIGIL NOMINATION FORM

(Must be submitted by ***December 15th. 2012***)

"The Vigil Honor is a high mark of distinction and recognition reserved for those Arrowmen who, by reason of exceptional service, personal effort, and unselfish interest, have made distinguished contributions beyond the immediate responsibilities of their positions or office to one or more of the following: their Lodge, the Order of the Arrow, Scouting, or their Scout Camp."

Anyone can nominate an Arrowmen for the Vigil Honor…

Under no circumstances should tenure in Scouting be considered reason enough for a Vigil Honor Recommendation.

INSTRUCTIONS FOR SUBMITTING A VIGIL NOMINATION

Please read the instructions carefully before beginning to complete the 20**13** Vigil Nomination Form in. Incomplete Vigil Nomination Forms will not be accepted for consideration.

1. Please begin the process of completing the Vigil Nomination Form in advance of the due date of December 15th 2012. It may be necessary to obtain some of the required information from the candidate or other sources. You need to allow enough time to do this in a manner that does not reveal to the candidate that they are being nominated. The selection committee cannot consider your nomination if the form is not complete and accurate. Please print legibly when completing the form.

2. As the nominator you are attesting to the qualifications of the candidate. You are also accepting the responsibility for the completeness and accuracy of the information disclosed on the nomination form. Please take the time to answer the questions. Any lack of information for your candidate will most likely have a negative effect on the chances of being selected. If you truly believe the candidate is deserving, take the time to thoroughly complete the nomination form. Please verbalize!

3. As the nominator **you must recruit a sponsor for the Vigil candidate**. The Vigil sponsor must be a member of the Boy Scouts of America and a Vigil member in good standing in the Order of the Arrow. The sponsor must be present and be willing to participate in the Vigil call-out during the Spring of 2013 and the Vigil Ceremony Weekend in 2013 (date to be determined) You can be the sponsor if this criteria is satisfied.

4. You must provide the nominee's Ordeal and Brotherhood dates. The preferred format is month/day/year, however if the day cannot be provided month/year can be considered. Don't guess on the dates. The National office will check these and if they are not correct they will deny the nomination.

5. It is required that the nominee has been a Brotherhood member for at least two years (minimum). This two year minimum is from the date of the nominees Brotherhood ceremony to the last day of 2013. **This means that to be eligible for selection for the 2013 Vigil Class the brother must have completed their Brotherhood ceremony before December 31, 2010**.

6. For a nominee to be considered they must be a registered member of the Boy Scouts of America for the year 2012 and must be a member in good standing (dues paid) in the Lodge for the year 2012. Please check this before submitting the application. If your potential nominee does not meet these requirements it is your responsibility to get them to fulfill the requirements without revealing the reason.

7. If selected to stand their Vigil, the nominee must continue to be registered with the Boy Scouts of America and continue to be a member of good standing in the Lodge for the year 2013. You again will be responsible to insure that the nominee continues to meet these requirements.

8. Approved Vigil Honor candidates must complete their Vigil within one year of National Office approval.

9. Do Not give this form to any Lodge member for processing. Send your nomination forms to:

Allohak Menewi #57
Laurel Highlands Council — BSA
1275 Bedford Avenue
Pittsburgh, PA 15219

Attention: Vigil Selection Committee – Carol King

Or email to:
Carol.King@scouting.org

Nomination form may be submitted throughout the year **and only to the address above**, but must be received at Flag Plaza **on or before December 15th. 2012.**

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Section 1 — Vigil Candidate Information (Please Print Legibly)

Name:				DOB:
Address:				
City:	State:	Zip:	Email:	
Troop #:	District:	Age:	Phone: (H):	(W):
Ordeal Date:		Brotherhood Date: (Minimum 2 year tenure)		

Section 2 — Scouting Background (Please Print Legibly)

1. Leadership Positions Held:
2. Honors, Awards, Training:
3. Activities:

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Section 3 — Personal Recommendation (Please Print Legibly)

4. Please supply a brief explanation of why this nominee should be considered:

Please share with us some single word attributes that describe your nominee (These will be used to formulate the Vigil name):

Section 4 — Vigil Candidate Nominator Information (Please Print Legibly)

As the nominator you are required to complete this form in its entirety and submit it in a timely manner to the address noted on this form. You are also required to recruit a sponsor for the Vigil candidate. You may elect to fulfill the role of the Vigil sponsor but you must meet the requirements as detailed in Section 5 below. You will be notified in writing by the selection committee if your nomination is accepted or declined.

Name:				
Address:				
City:	State:	Zip:	Email:	
Troop #:	District:	Age:	Phone: (H):	(W):

Section 5 — Vigil Candidate Sponsor Information (Please Print Legibly)

The Vigil sponsor must be a member of the Boy Scouts of America and a Vigil member in good standing in the Order of the Arrow. The sponsor must be willing to participate in the Vigil call-out in the Spring of 2013 and the Vigil Ceremony Weekend in 2013 (date yet to be determined)
The nominator can be the sponsor if this criteria is satisfied.

Name:				
Address:				
City:		State:	Zip:	
Troop #:	District:	Age:	Phone: (H):	(W):

Important: Enclose **a photograph** of the nominee.

Nomination form may be submitted throughout the year **and only to the address above**, but must be received at Flag Plaza **on or before December 15th. 2012**.